

Hazel Mackin Community Library
Board Meeting Minutes
October 26, 2021

The meeting was called to order by President Donna Haugen at 4:30 p.m.

Board members present: Barb Bartos, Donna Haugen, Katy Kapaun, Margie Stone, and Stephanie Lamia; Hanson was absent. Also present were Director Tori Schoess and guest Peter Tharp.

Stone moved (Kapaun 2nd) to approve the agenda; approved.

Kapaun moved (Haugen 2nd) to approve the minutes from the September meeting; approved.

Stone moved (Haugen 2nd) to approve paying the bills from the past month; approved.

Kapaun moved (Lamia 2nd) to approve the treasurer's report; approved.

Director Schoess presented the Director's monthly report and shared a strong and positive move toward "normalcy" at the library. She requested we discuss the library's open hours at our November meeting and adjust them if necessary. She also shared documents given to her by the Village of Roberts highlighting the debts still owed to the village. At this point in time, we owe \$65,252.56 on the purchase of land north of the parking lot. The remaining balance from the old library building loan and the actual monies gained from selling that building is \$42,021.00 which is expected to be covered by ongoing impact fees.

Following a short discussion, Kapaun moved (Bartos 2nd) to approve the revised budget; approved.

Schoess reminded the Board the updated and approved By-Laws and Procedures and Practices documents were ready for signatures; she requested us to stop by the library at our convenience and sign them.

A discussion about holiday-closed dates for November and December took place:
November 25-27 for Thanksgiving and December 23-25 for Christmas.

Stone moved (Kapaun 2nd) to adjourn; adjourned at 5:31 p.m.

Respectfully submitted,
Margie Stone, acting secretary