

Hazel Mackin Community Library
Board Meeting Minutes
January 25, 2022

The meeting was called to order by President Haugen at 4:30 pm.

Board members present: Donna Haugen, Margie Stone, Barb Bartos - virtual, Katy Kapaun, Lyndia Hanson (Secretary), Stephanie Lamia (Treasurer). Also present were Director Schoess and Peter Tharp.

Kapaun moved (Stone 2nd) to approve the agenda; approved.

Stone moved (Kapaun 2nd) to approve the minutes from the November meeting; approved.

Haugen moved (Kapaun 2nd) to approve and pay the bills from the previous month; approved.

Treasurer Lamia shared the Treasurer's Report. We inadvertently did not cash a check from a donor (dated 7/16/21). We will call the bank to see if it can still be honored. We will also reach out to the donor to confirm if we should cash the check. Director Schoess thought that the date was just written wrong and will follow up with the patron. Also, a special donation (see report) for Brittany's story time was made, so that will go back into her program. Finally, we discussed our donation recognition poster plans.

There was discussion regarding the last Read-a-thon. There were 14 participants in the Read-a-thon. We discussed potentially putting something back out into the community with the donations from this event. There was also discussion on whether this money should be put back into our budget. It was noted there will be an adjustment made to the report and a mileage reimbursement will be made. Stone moved (Kapaun 2nd) to approve the treasurer's report; approved.

Director Schoess presented her report and informed the board of library updates, programming highlights, and continuing education meetings. Her report included details on:

- February programming - full schedule
- Preparing the Annual Report for the state
- IFLS is running a *Tell Your Library Love Story* campaign, and testimonials will be used on Library Legislative Day
- Wild Wisconsin Winter Web Conference sessions

- Friends of the Library - plant sale starting Jan. 31 with over \$100 in donated plants from Hudson Home Depot
- Twin City Hardware came and inspected all doors and door closers and provided a quote
- Emergency lights need new batteries, so Public Words will look into this for us
- Ms. Kaupan inquired as to if we currently have a carbon monoxide detector, to which Director Schoess said she will look into
- Programming Highlights include: Blind Date with a Book, Valentine's Cards, Valentine Teen Program, Valentine Cookie Decorating, Dungeons and Dragons, March Youth Art Month, Self-Care Program, and Nintendo Switch Tournament
- Dec/Jan recap of events
- Continuing Ed and meetings

Discussion regarding memorials took place. We have possible action but are not moving forward on it yet.

Discussion on the book sale took place. We could sell donated books, some could come from our shelves, and it may be good to do this in the spring. We do need to consider who will set up/break down this event. Would it be the staff? We plan to ask The Friends group about their ideas.

There was discussion about finding another Board member, who needs to be someone from the Village. Suggestions on how to get this need out to the public were: Facebook, posting on our doors, etc.

Stone moved (Hanson 2nd) to adjourn the meeting; adjourned at 5:36 pm.

Respectfully submitted,
Lyndia Hanson, Secretary