

Hazel Mackin Community Library
Board Meeting Minutes
March 29, 2022

The meeting was called to order by President Haugen at 4:30 pm.

Board members present: Donna Haugen, Margie Stone, Barb Bartos, Mike Odden, Katy Kapaun, Lyndia Hanson (Secretary), Stephanie Lamia (Treasurer). Also present were Director Schoess and Peter Tharp.

Kapaun moved (Stone 2nd) to approve the agenda; approved.

Kapaun moved (Lamia 2nd) to approve the minutes from the January meeting; approved.

Haugen moved (Stone 2nd) to approve and pay the bills from the previous month; approved.

Treasurer Lamia shared the Treasurer's Report from February & March.

- There have recently been several donations in the name of Nancy W.
- The \$250 check noted last month was cleared up (it was misdated).
- The plant sale was successful.
- Lamia discussed some issues and questions about our Thrivent account. It has now been closed.

Kapaun moved (Stone 2nd) to approve the treasurer's report from February; approved.

Lamia moved (Kapaun 2nd) to approve the treasurer's report from March; approved.

Director Schoess presented her February and March reports and informed the board of library updates, programming highlights, and continuing education meetings. Her report included details on:

- The Annual Report for the state has been submitted
- Act 150 payments have started to come in
- Interviews for the library aide open position have begun; Alyce E has been hired
- Friends of the Library - plant sale was a success
- Twin City Hardware came and fixed all three doors
- The MORE Operations Committee and the first meeting
- IFLS received a grant for wireless printing and scanning to email (webinar)
- Programming Highlights include: Adult session of Dungeons and Dragons, March Youth Art Month, No school movie and popcorn days, Mini canvas exhibition, Teen D&D, and Video game tournaments

- 75% of MORE libraries are now fine-free
- National Library Week is coming up
- MORE is hosting “Explore MORE Passport Program”
- There has been a website consultation with A. Hamland for updates and changes to our website
- Summer Reading planning is taking place
- Governor Evers sent out a certificate of commendation to the library
- Continuing Ed and meetings

Discussion regarding memorials took place. Lamia shared a poster for donation recognition, which would be an annual item. Memorials are indicated on this poster. Lamia can send it off for printing and check on the price (which will come from our funds). We could place one by the town dinner near the dessert table on that evening. We are thinking of a 24x28 size, and the Board agreed to move ahead on this order.

There was discussion regarding permanent memorials for library service individuals who have had large donations given (in their name) over this last year. We think that using the green space by the old library would be a good idea. Ideas include a gazebo, bricks with names on them, flowers, and stakes with names on them. We plan to hold an open meeting to take down the ideas and then take action on it after that. Tori will suggest ideas and dates for May. We also considered whether the families should be consulted for these individuals. Another suggestion made was that recognition, not only memorials could be made with this green space plan.

Discussion on Library hours took place. We reviewed our current data, current library hours, and so on. The 6-7 pm hour, as well as Thursdays mornings are slow. If there aren't programs happening, things slow down. A 10 am start time is good, with possibly a closing time of 6 pm each night. It was noted that these two public service hours a week should not be closed to the public without replacing them somehow. We wondered if summer evenings would be more or less busy. At this point, we will leave it as it is through this summer and then reevaluate in September.

Stone moved (Bartos 2nd) to adjourn the meeting; adjourned at 5:36 pm.

Respectfully submitted,
Lyndia Hanson, Secretary