

Hazel Mackin Community Library
Board Meeting Minutes
June 28, 2022

The meeting was called to order by President Haugen at 4:30 pm.

Board members present: Donna Haugen, Margie Stone, Katy Kapaun, Lyndia Hanson (Secretary), Jon Weiss, and Mike Odden . Also present were Director Schoess and Peter Tharp. Stephanie Lamia (Treasurer) was absent.

Stone moved (Odden 2nd) to approve the agenda; approved.

Motion by Stone(Haugen 2nd) to approve minutes from May; approved.

Stone moved (Odden 2nd) to approve and pay the bills from the previous month; approved.

The Board reviewed the Treasurer's Report.

- Hanson will send out the monthly thank you notes
- There was a K Cup coffee donation
- The payment for the Poster was made
- A June payment to the village of \$6,000 was made (for the annual parking lot payment)
- Amounts for the Plant Sale and monthly donations were noted

Stone moved (Kapaun 2nd) to approve the treasurer's report; approved.

Director Schoess presented her June reports and informed the board of library updates, programming highlights, and continuing education meetings. Her report included:

- Library Updates
 - A Good Neighbor Days review
 - The Lions Club fountain has been installed
 - Summer Reading program update
 - Conintued work on the 2023 budget
 - There is a dead tree on the south side of the lot and the village has been notified
 - Fire extinguisher inspections are complete and the HVAC maintenance is done
- Programming Highlights
 - "The "Magic of Isaiah" show went well and was attened by 42 people
 - Touch-A-Truck, Joyful Brass Concert and Stuffed Animal Sleepover will all take place in July

- Continuing Ed and Meetings
 - MORE Budget Hearing
 - Village Board Meeting

There was a motion by Kaupan (Stone 2nd) to move the date of our August meeting to August 23; approved.

There was discussion on moving the Annual Meeting (held in September) to August in order to discuss officers, bi laws, and our policy review, as well as to review a draft of the 2023 budget (which will be prepared by July).

There was a motion by Kaupan (2nd Odden) for Treasurer Lamia to remit a check to the village; approved.

Following discussion, Kapaun moved (2nd Hanson) to convene into Closed Session per WI Statute 19.85 1 (c) Considering employment, promotion, compensation, or performance evaluation data of any employees over which the governmental body has jurisdiction or exercised responsibility -Employment Leave. Roll call and internal discussion took place.

Kapaun moved, (Stone 2nd) to reconvene Open Session; passed.

Haugen moved (Odden 2nd) to adjourn the meeting; adjourned at 5:23 pm.

Respectfully submitted,
Lyndia Hanson, Secretary