

**Hazel Mackin Community Library**  
**Board Meeting Minutes**  
**September 27, 2022**

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The meeting was called to order by Ms. Haugen at 4:30 pm.

Board members include: Donna Haugen (President; present), Margie Stone (present), Stephanie Lamia (Treasurer)(present), Katy Kapaun (present), Lyndia Hanson (Secretary) (present), Jon Weiss (absent), and Mike Odden (absent). Also present were Director Dixen and Peter Tharp (visitor).

Stone moved (Haugen 2nd) to approve the agenda; approved.

Motion by Haugen (Lamia 2nd) to approve minutes from the August meeting; approved.

Motion by Haugen (Stone 2nd) to approve minutes from the Sept. 15 special meeting; Lamia abstained; approved.

Stone moved (Kapaun 2nd) to approve and pay the bills from the previous month; approved.

The Board reviewed the Treasurer's Report for the month. Lamia moved (Haugen 2nd) to approve the treasurer's report; approved.

Director Dixen presented her monthly report and informed the Board of library updates, programming highlights, and continuing education meetings.

There was discussion about the concrete leveling. We were able to have John Bond, the Public Works Director, stop by and look outside at the areas needing fixing. He was also able to look at the 3 bids we have. Level Rite looked like the most accurate bid. This company has done previous work for the Village. Motion (Kapaun) to approve the bid/work with Level Rite (Lamia 2nd); approved.

The HVAC system was discussed again. Pete (volunteer) said he would get the directions on how to fill the system with water from Comforts By Design and is still willing to do this for the Library. There was discussion about getting more documents for the HVAC situation from the Village, so that we have more information on the matter (possible warranty, etc.) Action was tabled until the next meeting. Motion to table (Kapaun, Stone 2nd); approved.

Lyndia Hanson, Secretary, resigned from the Board.

Kapaun moved (Haugen 2nd) to adjourn the meeting; adjourned at 5:38 pm.

Respectfully submitted,  
Lyndia Hanson, Secretary