

**Hazel Mackin Community Library  
Special Board Meeting Minutes  
September 15, 2022 - 4:30 PM  
HMCL Local History Room and virtual option**

---

Please contact Donna Haugen at [donnaaugen83@gmail.com](mailto:donnaaugen83@gmail.com) for any questions or accommodations needed to attend the meeting.

1. The meeting was called to order by Present Haugen at 4:48 pm.
2. Roll call was taken. Present were: President Haugen, Secretary Hanson, Margie Stone, Mike Odden, Director Schoess (Zoom), and Interim Director Rebecca Dixen. Guest present: Peter Tharp.
3. Approval of Agenda- Action: Moved by Stone (Haugen 2nd).
4. Public Comment - None
5. Cooling/Heating System emergency issues - Action: There was discussion about ordering parts to make a repair to the system. The estimate for the repair is \$2100 - \$2500. The leak still needs to be addressed, but at this point, a gasket needs replacing. Someone will need to fill the system daily and we have a volunteer lined up to do that. There was some discussion about which fund this cost can come from, as there are maintenance funds as well as carry-over funds. The contact person from Comforts By Design says he thinks the heat will be fine for now, but that it is the AC unit that needs work. Rebecca Dixen was prepared to contact Comforts By Design that same evening to move forward with the repair. Odden motioned (Hanson 2nd) to authorize this particular emergency repair to be done; motion passed.
6. Adjournment- Action: Motion to adjourn by Hanson (Haugen 2nd); meeting adjourned by Haugen at 5:10 pm.

\* Agendas are subject to change up to 24 hours prior to the scheduled meeting. Items on the agenda may not be presented in this order.

Join Zoom Meeting

<https://us02web.zoom.us/j/85974592130?pwd=UnlNRjk3ZlByK1I5L204emx5Z1hqdz09>

Meeting ID: 859 7459 2130

Passcode: 773407