

Hazel Mackin Community Library  
Board Meeting Minutes for January 2023  
January 31, 2023 4:30 PM

---

The meeting was called to order by Ms. Haugen at 4:30pm

Roll call, confirmation of quorum, and introduction of guests

Board members: Donna Haugen (President, present), Stephanie Lamia (Treasurer, absent), Jon Weiss (Secretary, present), Mike Odden (present), Katy Kapaun (present). Also present were Director Tori Schoess, Hannah Deck (guest), and Peter Tharp (visitor).

Katy moved (Mike 2nd) to approve the agenda; approved.

Public comments were called for; there were none.

Motion by Mike (Katy 2nd) to approve minutes from the December meeting; approved.

Motion by Donna (Katy 2nd) to approve and pay the bills from the previous month; approved.

Motion by Katy (Donna 2nd) to table this month's treasurer's report; approved.

Director Schoess presented her monthly report of library updates and program highlights, including the fact that is annual reporting time, the IFLS has a "Tell Your Library Love Story" campaign again this year, and It was the Wild Wisconsin Winter Web Conference recently. Lastly, it is Library Legislative Day in Madison on February 7th. She also presented statistics on circulation, e-commerce, and hotspot usage. Next, the director received a scholarship from IFLS that would allow continuing education classes through UW-Madison. The next course focuses on programs and services for older adults. Lastly, the library's internet is part of the Technology for Educational Achievement (TEACH) program. As a result, the library's internet will switch providers.

Programming highlights include upcoming events like Blind Date with a Book, this will run January 30th to February 14th. The Friends group will be conducting a plant sale on February 6th. The group also wants to host another Staff/Library Board Appreciate Dinner after the March 2023 board meeting. Next, there is a book sale planned in conjunction with National Library week for April 27th. Additional programming includes Make and Take Valentine's cards, an upcoming painting class on February 11th, taught by Hannah Deck. Lastly, the January candle making program was successful. Lots of interest and a repeat class has been requested. Tech night is going strong and Lego Club has been brought back.

Motion by Katy to table the discussion about the school emergency plan / evacuation shelter since Katy is waiting to hear back from the city attorney. (Donna 2nd); approved.

Motion by Katy to table the discussion about the Board Member vacancies since the Village board meeting has been postponed until February 20th (Mike 2nd); approved

Motion by Mike to approve the Stargazing Program requested by the Friends group. This is a one time event in the Spring or Fall 2023 at Badlands Golf Course. Cost is to be determined, potential funding may be available from 3M. Library staff would be present. (Donna 2nd); approved

Additional discussion included the following: Katy mentioned to the board that ideas should be considered for ways to utilize potential Arpa funds (American Rescue Plan Act) for future library improvements. Lastly, Jon mentioned that the Library board member section on the Hazel Mackin Library website needs to be updated.

Motion by Mike (Katy 2nd) to adjourn the meeting; approved, adjourned at 5:02 pm

Respectfully submitted, Jon Weiss, Secretary