

Hazel Mackin Community Library
Board Meeting Minutes for April 2023
April 25, 2023, 4:30 PM

The meeting was called to order by Ms. Haugen at 4:30pm

Roll call, confirmation of quorum, and introduction of guests.

Board members: Donna Haugen (President, present), Mike Odden (Treasurer, present), Jon Weiss (Secretary, present), Hannah Deck (present), Katy Kapaun (present), Nic Been (absent). Also present were Director Tori Schoess, Pete Close (visitor) and Peter Tharp (visitor).

Katy moved (Donna 2nd) to approve the agenda; approved.

Public comments were called for; there were none.

Motion by Donna (Mike 2nd) to approve minutes from the March meeting; approved.

Motion by Katy (Donna 2nd) to approve and pay the bills from the previous month; approved.

Motion by Katy (Donna 2nd) to approve this month's treasurer's report; approved.

Director Schoess presented her monthly report of library updates, program highlights and March statistics. First, highlighting that it is Happy National Library Week! The theme this year is: "There is More to the Story" which highlights all the additional items and services that libraries offer besides books. In terms of the library being fine free, everything is all set, and we are officially fine free. Patrons have been very excited about it. The Youth Services/Programming Coordinator position was posted, and applications are in review.

In terms of upcoming items, Tori will be going to Deer Park to get a tutorial on Sierra Acquisitions. Some libraries use this feature to streamline ordering.

In review, Maintenance/Service Calls ADT was out to investigate a dropped signal that keeps dropping intermittently. The cause is being investigated. Also, the library had our water system inspection. Everything went well. Next, the roof started leaking last week. Public works came over and cleared a drain and noticed that portions of the roof need repair. I will be looking into more quotes/putting it out to bid pending the board's decision.

In good news, we have air. Comfort by Design came out and pressure tested the system. The closed off half of the geo loop (one with the leak). Since it is only operating on half of the system, we will need to see how much it can sustain. They will come back after a month of cooling to run some testing.

Programming highlights include upcoming events like our summer reading program. Tuesday, May 9th from 3-6pm there will be an open house for Brittany as she is leaving. Next, MORE is hosting "Explore MORE Passport Program" from April 24th-July 15th" again this year. This encourages patrons to visit other member libraries and use their services. There will be grand prize winners drawn for various prizes (IFLS is handling this) for anyone that visits 10 libraries. They are also highlighting local golf courses and fabric shops so participants can visit several other local establishments as well.

Motion by Mike (Hannah 2nd) to approve Library Director minutes.

Nic Been has been approved to serve as the school district's representative on the Library board and approved at the Village meeting.

Brief discussion on Good Neighbor Days and Deserts that begin on June 1st

Motion by Donna (Mike 2nd) to adjourn the meeting; approved, adjourned at 5:02 pm

Respectfully submitted, Jon Weiss, Secretary