

Hazel Mackin Community Library
Board Meeting Minutes for May 2023
May 30, 2023 at 4:30 PM

The meeting was called to order by Ms. Haugen at 4:30pm

Roll call, confirmation of quorum, and introduction of guests

Board members: Donna Haugen (President, present), Mike Odden (Treasurer, present), Jon Weiss (Secretary, present), Hannah Deck (present), Peter Tharp (Trustee, present), Rachael Ryan (present), Nic Been (absent). Also present were Director Tori Schoess.

Rachael moved (Mike 2nd) to approve the agenda; approved.

Public comments were called for; there were none.

Motion by Donna (Mike 2nd) to approve minutes from the April meeting; approved.

Motion by Donna (Mike 2nd) to approve and pay the bills from the previous month; approved.

Motion by Rachel (Hannah 2nd) to approve this month's treasurer's report; approved.

Director Schoess presented her monthly report of library updates, program highlights and May statistics. Laura Maki has been hired as the new Youth Services Coordinator. Her first day will be June 1st. Laura just completed her MLIS and had been working part time at the River Falls Public Library. Tori was again reappointed to the St. Croix County Library Planning Commission.

First in terms of programming highlights, we should be getting a shipment of 500 Solar Eclipse glasses. These were made available by Solar Eclipse Activities for Libraries. There will be an annular eclipse October 14th, 2023 and a total eclipse April 8th. WI is not in the direct path for either, but has glass for people traveling, etc. In order to receive the glasses for free we are required to do some eclipse programming.

Second, the setup for Sierra Acquisitions is almost complete. It will work with our book vendor. This will help staff and patrons see what is "on order" before we physically receive the book. It is also another way to track book expenses. Tori completed my continuing education class "Programming for Older Adults" through UW Madison.

Third, the library's summer reading begins on June 5th. The theme is "All Together Now" The library will be walking in the parade. We have approximately 10 people signed up to walk with us. If anyone else is interested please let me know. After a hiatus, Chef Peter Kwong will be offering a cooking class for us Saturday, June 24th at 11:00am. Registration is required.

Fourth, the library will be starting a new Magic the Gathering Club. Thanks to the MagiKids non-profit, we've got Magic the Gathering cards and all of the other supplies needed to start our own club.

Other summer programming highlights include: Recycling presentation by St. Croix County June 8th, Willow River Nature Center Animal Presentation June 13th, and Tuesday Movie Matinees. Story time will be outdoors, weather permitting, every Wednesday at 10:30am. Sensory Stations will be every Monday at 10:30am. The Hudson YMCA reached out to partner with us as a site for teen programming. They will be meeting here every other Tuesday for "Teens in the Library" and every Wednesday July 12-August 23 for "YMCA Girls Night In." These events are open to all teens, but registration is required through the Y.

Motion by Mike (Hannah 2nd) to approve the director's report.

HVAC update - general maintenance will be conducted on June 13th. Additional bids are needed for future planning.

Library roof update - Inspector report concludes no hail damage but water damage is present. Roof should be replaced. Quote was given. Project funding was discussed and needs clarification from the Village.

Good Neighbor Days - Dessert table/community dinner on Thursday. Parade will be on Sunday.

Motion by Mike (Hannah 2nd) to adjourn the meeting; approved, adjourned at 5:06 pm

Respectfully submitted, Jon Weiss, Secretary