

Hazel Mackin Community Library
Monthly Board Meeting Minutes
September 24, 2024 at 4:30 PM

The September meeting was called to order by President Donna Haugen at 4:30 pm.

Roll call, confirmation of quorum, and guests were present.

Board members: Donna Haugen (President, present), Mike Odden (Treasurer, present), Jon Weiss (Secretary, present), Peter Tharp (Trustee, present), Kaila Kastens (absent), Rachael Ryan (absent), and Director Tori Schoess (present).

Guests: Sue Patterson and Mary Shemon

Motion by Peter (Donna, 2nd) to approve the August meeting agenda contingent on correcting errors; approved.

Motion by Donna (Mike, 2nd) to approve the bills; approved.

Motion by Mike (Donna, 2nd) to approve the treasurer's report; approved.

Director Schoess presented her monthly report of library updates, program highlights and statistics.

First, in terms of updates, the DOJ released new website accessibility requirements which affect libraries. Director Schoess attended two webinars on this, and it sounds like there will be some modifications needed to the library's website. We have until April 2027 to make these changes. Second, Laura is in the process of visiting all of SCC's elementary school classes to promote the library and share all the library offers.

Third, Tori virtually attended Wisconsin Tech Days. There were some really interesting discussions about AI and how to use it in your library. She was surprised to hear how much some other libraries are already using it. The carpet in the community room will be cleaned on Wednesday night.

In terms of programming highlights, Storytime, STEM, and D&D all have started up again. Laura started a new series titled, Game On!. Once a month participants will get a chance to play a new card game.

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Motion by Mike (Peter, 2nd) to approve the director’s report; approved.

HVAC Bid Review - Bids were submitted by both Comfort by Design and Steiner, Inc.
Motion by Peter (Donna, 2nd) to approve the HVAC bid by Steiner, Inc.; **approved**.

Library Bylaw Review - Motion by Donna (Mike, 2nd) to approve the library by-laws;
approved.

Motion by Donna (Peter, 2nd) to adjourn the meeting; approved.

The meeting was adjourned; approved at 4:56 pm.

Respectfully submitted, Jon Weiss, Secretary