

Hazel Mackin Community Library
Monthly Board Meeting Minutes
January 28, 2025 at 4:30 PM

The November meeting was called to order by President Donna Haugen at 4:30pm.

Roll call, confirmation of quorum, and guests were present.

Board members present: Donna Haugen (President), Mike Odden (Treasurer), Peter Tharp (present), Kaila Kastens (present), and Director Tori Schoess (present).

Absent: Jon Weiss, Sue Patterson

Guests: none present

Motion by Tharp (Kastens, 2nd) to approve the November meeting agenda; approved.

No public comment; approved.

Motion by Tharp (Kaila, 2nd) to accept the November meeting minutes as written; approved.

Motion by Haugen (Kastens, 2nd) to approve the bills; approved.

Motion by Kastens (Tharp, 2nd) to approve the treasurer's report; approved.

Director Schoess presented her monthly report of library updates, program highlights and statistics. Schoess reported that the annual report is due to IFLS 2/14/25 so she will be working on that the next couple of weeks. She also joined the WLA mentorship program and was assigned a mentee for the year. Library Legislative Day is 2/11/25. She plans to attend. The Wild Wisconsin Winter Web Conference was held (virtually) last week, and recordings have been made available to complete for continuing education credits. Laura and Tori are also both officially CPR certified.

Motion by Haugen (Kastens, 2nd) to approve the director's report; approved.

Motion to approve Internet Use and Reference Policies by Haugen (Tharp 2nd); approved.

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Endowment Fund Discussion- Tori will meet with the St. Croix Valley Foundation to discuss the possibility of changing the Library's Endowment Agency fund to a Net Asset fund. The board will discuss her findings at the next board meeting.

Items for future agendas - Discussion

Motion by Haugen (Kastens, 2nd) to adjourn the meeting at 5:05pm; approved.

Respectfully submitted, Tori Schoess, Library Director