

Hazel Mackin Community Library  
Monthly Board Meeting Minutes  
March 25, 2025 at 4:30 PM

The March meeting was called to order by President Donna Haugen at 4:30 pm.

Roll call, confirmation of quorum, and guests were present.

Board members: Donna Haugen (President, present), Mike Odden (Treasurer, present), Peter Tharp (Trustee, present), Kaila Kastens (present), Sally Fields (present), Janet Reppe (present) and Director Tori Schoess (present). Absent: Jon Weiss

Guests: none present

Motion by Tharp (Kastens, 2nd) to approve the March meeting agenda; approved.

Motion by Tharp (Kastens, 2nd) to approve the February meeting minutes as written; approved.

Motion by Haugen (Odden, 2nd) to approve the bills; approved.

Motion by Kastens (Fields, 2nd) to approve the treasurer's report; approved.

Director Schoess presented her monthly report of library updates, program highlights and statistics.

The Friends of the Library would like to invite all board members and volunteers to an appreciation dinner Tuesday, April 29<sup>th</sup> at 5:30pm (directly following the library board meeting) to thank you for your time volunteering.

Director Schoess is working on swapping out some of the media/DVD shelving in the juvenile area so that there is more room for juvenile fiction. The original shelving has been discontinued so she is working with a DEMCO rep to find something that is a close match.

The Library's 50<sup>th</sup> birthday celebration will be Wednesday, April 16<sup>th</sup> from 4-6pm. We would love for everyone to attend. There will be refreshments, a photo op, activities, etc.

John Thompson from IFLS will be out on Thursday, March 27<sup>th</sup> to do a facility assessment. The goal of this is to determine what the library's current and future space needs may be.

Motion by Haugen (Fields, 2nd) to approve the director's report; approved.

Motion by Kastens (Fields, 2nd) to approve the review of the Disaster and Equipment policies; approved.

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Library Lighting - Discussion and Action; An updated lightning replacement proposal was provided by Innovative Electric LLC from River Falls. Motion by Fields to get another bid on lighting plan and table until we get a maintenance plan (Odden, 2<sup>nd</sup>); approved.

No items for future agendas.

Motion by Haugen (Fields, 2nd) to adjourn the meeting; approved.

The meeting was adjourned; approved at 4:56pm.

Respectfully submitted, Tori Schoess, Director